



Kerang South Primary School

Vision: Each individual at Kerang South THRIVES as a LEARNER

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KERANG SOUTH PRIMARY SCHOOL

PARENT PAYMENT ARRANGEMENTS 2024

25 October 2023

Dear Parent/Carer,

Kerang South Primary School is looking forward to another great year of teaching and learning and would like to advise you of the school's voluntary financial contributions schedule for 2024. Parents will be required to login onto the COS school portal to order your child's book pack for 2024. Further information will be provided on how to do this.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all of your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to have a wider offering of special curriculum experiences, purchasing education equipment and resources, enhanced digital learning opportunities, upgrading of playground equipment and much more.

Kerang South Primary School makes every effort to keep parent contributions to a minimum by sourcing affordable items and activities for our students.

Payment Methods

Parents may choose to make payments in instalments, and will be provided with several methods of making payments including:

- Cash or cheque at the office
- EFTPOS card at the office
- BPAY or EFT payments – details available upon request
- Online with purchase of Student Bookpacks through COS

Parents are able to enter into confidential voluntary payment arrangements by contacting the Business Manager, Stacey Fernee on 5450 3900 or Kerang.South.ps@education.vic.gov.au.

Payments can commence at any time. Please contact the school Business Manager, Stacey Fernee, if you require any further clarification or information.

KERANG SOUTH PRIMARY SCHOOL 2024 VOLUNTARY FINANCIAL CONTRIBUTIONS SCHEDULE

Educational Items for students to own: Items purchased and owned	Amount
<ul style="list-style-type: none"> Classroom materials and equipment (Students' book packs) purchased from Complete Office Supplies or another 3rd party 	As per purchased Price
Curriculum Contributions - items and activities that students use, or participate in, to access the curriculum	Amount
<ul style="list-style-type: none"> Specialist program consumables (Art, Music, Respectful Relationships, Indonesian & Physical Education) 	\$20.00
<ul style="list-style-type: none"> STEM equipment and devices provision of iPads and devices from the shared classroom sets Digital and Online Learning Subscriptions Prep – Grade 1 - \$44.00 Grade 2 - \$44.00 Grade 3 – Grade 4 - \$44.00 Grade 5 – Grade 6 - \$34.00 	Varied, see notes
<ul style="list-style-type: none"> Classroom Consumables 	\$15.00
Whole school events (including bus travel & entry if applicable): <ul style="list-style-type: none"> Local excursions and incursions Sports carnivals/events <p><i>*CSEF if applicable can be used towards these items</i></p>	\$50.00 *
TOTAL AMOUNT PREP – GRADE 4	AS BELOW \$139.00
GRADE 5 - 6	\$129.00

Other Contributions - for non-curriculum items and activities <i>Families are invited to make contributions that provide additional educational activities and services for all students.</i>	Suggested Amount \$
School grounds maintenance and improvements	\$25.00
First aid equipment	\$5.00
Student wellbeing programs, etc.	\$10.00

Extra-Curricular Items & Activities (optional user pays items)	Amount \$
<p><i>The costs and payment for these activities will be advised throughout the year.</i></p> <p>Extra-curricular Items & Activities for 2024: Incursions and arts/artist performances and programmes (user pays) * School will invoice this out at the start of the year <i>*CSEF will be used towards these items</i></p>	\$32.00
Yearbook (available December 2024)	TBA
School photos (available March 2024)	TBA
<p><i>Other major items are the optional (user pays), listed below. These costs are indicative only – exact cost and payment options will be communicated closer to the date.</i></p>	
Prep to Grade 2 Excursion *	\$100.00
Grade 3 & 4 Camp *	\$250.00
Grade 5 & 6 Camp *	\$350.00
Grade 5 & 6 DET Somers School Camp (every 2 years) *	\$270.00
Grade 6 T Shirt & Signature Bear	Approx \$15 - \$42.00
<p><i>Students/families who do not to pay for these activities will not be able to attend these events and will remain in class and receive explicit teaching to the relevant curriculum.</i></p> <p><i>* CSEF if applicable can be used towards camp expenses.</i></p>	

Item	Item Amount	Number of Students in your family	ANNUAL AMOUNT PER FAMILY
Curriculum contributions	\$		\$
Other contributions (choose from above)	\$ e.g \$40/\$60		\$
Incursions & Arts Performance	\$32.00		
TOTAL FAMILY CONTRIBUTION			\$

Financial Support for Families

Kerang South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF (Camps, Sports and Excursions Fund) funding, which can be accessed by families with a valid low-income Health Care Card with the students' names listed on it, can be applied to sports payments e.g. swimming, buses for school events etc. and excursions.
- Families can also choose to pay by instalments i.e \$10.00 per week via Bpay.
- Access to **State Schools Relief** support via the Principal to assist with uniforms and shoes.
- Welfare and support agencies that have established partnership arrangements with schools to provide further assistance to students and their families.
- Second-hand uniform - In order to support parents in meeting the costs of their children's education, the school sells second hand school uniforms. Uniform costs are kept to a minimum.
- Information regarding support options is also available from the general office and will be advertised periodically in the "South News" school newsletter, KSPS Parents Facebook group and on the website.

For a confidential discussion about accessing these services, families are invited to contact the school for information regarding support options, or the Business Manager, if you would like to discuss alternative payment arrangements, on 5450 3900.

Refunds

Please refer to our Parent Refund Policy located on the school website.

Students withdrawing from an activity will not automatically be entitled to a refund.

- Where the school is charged for the provision of a program or service as a bulk cost and not a 'per head' cost, no refund will be given.
- Where a 'per head' fee is charged, refunds may be given.
- Where there is a combination of a bulk charge and a 'per head' charge in an excursion (e.g. a visit to the zoo where the bus charge is bulk cost and the entry fee is a 'per head' cost) only the 'per head' component may be refunded.
- Refunds may be considered under special circumstances and at the Principal's discretion.
- Deposits paid for school camps will be non-refundable unless either cancelled by the school or at the Principal's discretion.
- The 'Camps and Excursion Refund Request' form must be completed for all reimbursements within 14 days of the event. The form is available from the office.
- Refunds will be processed once all costs are met.

Method of Reimbursement

Reimbursements will be processed by way of a credit being applied to the family account, unless alternative arrangements are made, which can be used for future activities. If the original payment was made with CSEF credit, this credit will be reapplied to the family account as CSEF credit.

Department Parent Payment Policy

For further information on the Department's Parent Payment Policy, please see a one-page overview attached. The DET Parent Payment Policy is available to view on our school website and a copy can be requested at any time by contacting the school office.

Yours sincerely,

Lyn Veall

Lyn Veall
Principal

Lynlee Smith

Lynlee Smith
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.